

MINUTES
NORTH IOWA AREA COMMUNITY COLLEGE BOARD OF DIRECTORS
Regular Board Meeting | October 17, 2024

HELD: 7:00 p.m. NIACC Campus – Pierce Administration Building– Room 100 – 500 College Drive – Mason City, Iowa

1.0 Preliminary/Information Items

A. Call to Order and Declaration of Quorum –President Rottinghaus called the meeting to order at 7:02 p.m. A quorum was declared with the following persons in attendance.

MEMBERS PRESENT:

- 1 - David Steffens, Jr., Lake Mills
- 2 - Cathy Rottinghaus, Charles City
- 4 - John Rowe, Mason City
- 5 - Doug Krabbe, Osage
- 6 – Andy Julseth, Northwood
- 7 – Stephanie Nettleton, Mason City
- 8 – Debra Hill, Garner
- 9 – Nicki Prantner, Hampton

MEMBERS ABSENT: 3 – David Moore, Clear Lake

EXECUTIVE OFFICER: Joel Pedersen

BOARD SECRETARY: Mindy Eastman

RECORDING SECRETARY: Abby Donald

VISITORS:

- ◆ Dr. Rachel McGuire, VP of Student Development and Success
- ◆ Dr. Laurel Klinkenberg, VP of Academic Affairs and Student Learning
- ◆ Patti Hanson, Dean of Continuing Education & Director of Economic Development

B. Additions to the Agenda and Adoption of the Agenda - A motion was made by Director Julseth and seconded by Director Prantner to adopt the agenda. Ayes – all. Motion carried.

2.0 Board Items

A. Community Colleges for Iowa Update – ◆ Director Hill shared the following update: ◆ Legislative contact data from the new Quorum software CCFI uses. Abby will send Quorum information to the Board tomorrow. ◆ Their next meeting is after the election; they have not met since our last Board meeting.

B. Legislative Report◆ President Pedersen reported on the following: ◆ Joel will continue to contact legislators to meet with them individually. When the legislative session begins, he will report on

potential legislative changes.

C. Board Member Forum – There were no reports.

D. Agenda Items for November Board Meeting – No agenda items were requested.

3. CONSENT AGENDA – President Rottinghaus asked if anyone would like to discuss or remove items from the Consent Agenda. A motion was made by Director Julseth and seconded by Director Nettleton to approve the Consent Agenda. Ayes-all. Motion carried.

A. Approval of Minutes

I. Joint Meeting Minutes and Regular Meeting Minutes – September 19, 2024

B. Financial Report and Actions

I. Bills for the Month of September 2024 and Budget Statements through September 30, 2024
– Director Julseth reviewed the bills this month and found them to be in order.

C. Personnel Items – The personnel recommendations were included in the Board book.

I. Retirements, Resignations, Terminations, Authorizations, Appointments, Other

D. Action Items

4.0 Action Items

A. Request for Approval of Workforce Training & Economic Development (WTED) Fund Plan FY2025 –

A memorandum from Patti Hanson was included in the board book requesting approval of the Workforce Training & Economic Development Fund Plan for FY2025. NIACC's amount to allocate and spend for FY25 is \$544,997. At least 70 percent of the funding must be spent within Iowa's target economic development priority areas of Advanced Manufacturing, Biosciences (including Nursing), and Information Technology. A motion was made by Director Hill and seconded by Director Steffens to approve the Workforce Training & Economic Development Fund Plan for FY25. Ayes – all. Motion carried.

B. Request for Approval of FY25 Equipment Request – A memorandum from Mindy Eastman was included in the board book requesting approval of FY25 Equipment Requests. The items include the following:

- Softball field renovation \$36,345.00
- Soccer Field Power Service \$50,000
- Furniture McAlister Hall \$125,000
- Swine Herd \$50,000
- EV Vehicle (for CE short Term Certificates & Automotive Program) \$55,000

A motion was made by Director Rowe and seconded by Director Krabbe to approve the FY25 Equipment Requests. Ayes – all. Motion carried.

C. Request for Approval to Seek Bids and Set a Public Hearing for the Franklin County Career Center in Hampton - A memorandum from Mindy Eastman was included in the Board book requesting approval to seek bids and set a public hearing for the Franklin County Career Center in Hampton. This request was approved at the September 2024 Board meeting, but due to additional requirements related to the federal EDA grant, a public hearing notice was not made, and bids were not sought. A motion was made by Director Nettleton and seconded by Director Prantner to approve the agreement. Aye – all. Motion carried.

D. Request for Approval of Strategic Planning Facilitation Proposal - A memorandum from Joel Pedersen was included in the Board book requesting approval of the Strategic Planning Facilitation Proposal with the Institute for Decision Making (IDM) at the University of Northern Iowa. A motion was made by Director Steffens and seconded by Director Julseth to approve the FY25 Equipment Requests. Ayes – all. Motion carried.

5.0 Additions to the Agenda – There were no additions to the agenda.

6.0 President's Report – Dr. Pedersen reported on the following: ♦ Thanked everyone for their time today and the feedback.

7.0 Adjournment - A motion was made by Director Steffens and seconded by Director Krabbe to adjourn the meeting. Ayes-all. Motion carried. The meeting adjourned at 7:23 p.m.

Respectfully submitted,

Cathy Rottinghaus., President
NIACC Board of Directors

Mindy Eastman, Secretary
NIACC Board of Directors